

**Vehicle Display Authorization
DUE DATE: August 27, 2024**

Event Management must receive the request to display a vehicle in the booth **60 days prior** to the first move-in day to submit to the convention center and obtain a permit from the Clark County Fire Department by their deadline (45 days prior to the first move-in day).

Exhibitors are required to abide by the rules and regulations of event, convention center and local city and state regulations.

Depending on the booth location, a targeted move-in time may be required. Event Management will notify you if a targeted move-in time is required.

Freeman is required to escort any vehicles operated by exhibitors into the exhibit hall, a mobile spotting fee of \$334 round trip will be charged. Freeman's Motorized Unit/Vehicle Spotting Fee form will need to be completed and returned.

Load-in and load-out of vehicle must be supervised by the Hotel's Convention Operations Department. Additional fees will apply.

Car or other fuel-powered vehicles of any nature must meet the following guidelines:

- Gasoline tanks at 1/8th full
- Batteries must be disconnected
- Fuel filler caps locked or taped
- Locking gas caps
- Non-flammable drop cloth placed under the entire vehicle
- Vehicle tires must have protection underneath at final display location
- Ignition keys removed and must be stored in the Banquet Office for duration of the display
- Propane tanks removed
- Each vehicle must be equipped with its own fire extinguisher
- Wrapped tires for load-in and load out
- Distribution plates must be placed under vehicles over 7,500 pounds
- Fueling or fuel removal while on display is prohibited
- Vehicles cannot be moved during the event.

Exhibiting Company: _____ Booth #: _____

Vehicle Make, Model, Description: _____

Fuel Type or Electric: _____

Contact: _____

Phone: _____ Email: _____

On-site contact if different than above:

Contact: _____ Cell: _____

Exhibitor Signature: _____ Date: _____