

Paris Las Vegas Convention Center
Paris Ballroom - Level 1
Las Vegas, NV

## Schedule at a Glance & Exhibit Space Info

#### **Location:**

Paris Las Vegas Convention Center, Paris Ballroom - Level 1

#### **EXHIBITOR INSTALLATION:**

Monday, October 28, 2024

8:00 AM - 5:00 PM

All Exhibits must be fully operational by 5:00 PM Monday, October 28th. After this hour no installation work will be permitted without special permission from Exhibit Management.

Prior to Exhibitor registration opening, proceed to the expo hall where you will receive a set up sticker/wristband to complete booth set up. After 4 PM on Monday, all exhibitor personnel will need an exhibitor badge.

#### **REGISTRATION HOURS:**

Monday, October 28, 2024	4:00 PM - 6:00 PM
Tuesday, October 29, 2024	7:15 AM - 5:00 PM
Wednesday, October 30, 2024	7:15 AM - 3:00 PM

#### **CONFERENCE SESSIONS:**

Tuesday, October 29, 2024	8:00 AM – 11:20 AM and 3:40 PM – 5:50 PM

Wednesday, October 30, 2024 8:00 AM – 10:45 AM and 2:15 PM – 4:30 PM

Conference sessions do not conflict with exhibit hours. Exhibitors are welcome to attend conference sessions. Your Exhibitor badge will grant you access. Pre-Con Sessions/workshops require a separate registration & fee.

#### **EXHIBIT HOURS:**

Tuesday, October 29	. 2024	11:30 AM - 3:30 PM
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Networking Party in Expo 2:30 PM - 3:30 PM

Wednesday, October 30, 2024

11:00 AM – 2:00 PM

#### **EXHIBIT REMOVAL:**

Wednesday, October 30, 2024 2:01 PM – 6:00 PM Thursday, October 31, 2024 8:00 AM - 1:00 PM

EXHIBIT HALL MUST BE CLEARED BY 1:00 PM THURSDAY, OCTOBER 31, 2024!

See Freeman's Quick Facts for when freight must be called for.



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#### **EXHIBIT SPACE RENTAL:**

### **Exhibit Space Rental Includes:**

- In-line space will have a standard 8' back-wall made of black and white drapery panels and 3' black side rails.
- Company Identification Sign (excludes island configurations)
- Unlimited Exhibitor Badge Registrations (for personnel that will be working your exhibit space).
- Unlimited free PRO level admission (to conference & expo) for your prospects and customers to attend at no cost.
- Your Exhibitor badge also gives you access to the conference sessions on Tuesday & Wednesday.
- 24 Hour Exhibit Hall Perimeter Security
- Post-Event Registrant Mailing List (10 to 14 days post show)
- The Expo Hall is carpeted however if you would like to bring your own flooring (non-adhesive) or rent a specific color through Freeman, you are welcome to.

#### Exhibit Space Rental Does NOT Include:

- Tables, Chairs, Wastebasket
- Electrical, F&B or internet services
- Lead Retrieval Device
- Shipping, Material Handling, Labor
- Furnishing orders are available through the Exhibitor Resource Section on the event website.

#### **Check Your Exhibit Space Location:**

The exhibit floor plan is constantly changing based on sales activity, changes in exhibit space size, etc., so you are encouraged to occasionally review the plan. It is the Exhibitor's responsibility to monitor the online floor plan. If an exhibit space location opens that you would prefer, or if a competitor has chosen a location near you, please contact your Account Executive.

Link to the online floor plan:

https://www.expocad.com/host/fx/roc/24remix/exfx.htm